

REGISTRATION PROCEDURE

How to Register

Resident Registration Begins:

Monday, December 1, 2025

Non-Resident Registration Begins:

Monday, December 15, 2025

REGISTER ONLINE AT

www.townofvictoryny.gov, click on **Parks & Recreation**, then choose **Online Registration** and log-in or create an account. Online registration closes out 1 week prior to start date of the program.

ONLINE REGISTRATION TIPS:

- Parents First - When creating a new account, it is extremely important to enter the parents' /adults' information first. The first person on the account created will be the default payer/head of household and must be an adult. The primary email address entered into the parent's/adult's account will be your username moving forward.
- Text and Email Opt-in - **The Parks & Recreation department shares information about class cancellations and facility closures (including specific areas such as the school pool, recreation center, etc.) via text message and/or email.** Please make sure to enter an email address and choose to receive "critical updates" or a cell phone number and select your mobile carrier to receive important updates instantly. Your information will never be sold and will only be used to send you alerts about the topics you select.

REGISTER EARLY! If a class does not meet its minimum requirements 1 week prior to start date, we will cancel the class.

PARTICIPANT CODE OF CONDUCT:

- We will always strive to provide a place where fun things happen.
- Should our friends not be able to have fun with others, we will discuss other leisure opportunities.

IMPORTANT

We recommend consulting with your physician prior to signing up for a Program requiring physical exertion.

PROGRAM FEES

Cash, Checks, Money Orders, Visa, MasterCard, Discover Card or American Express Cards are accepted. **There is a 2.50% convenience fee, with a \$1.95 minimum charge for debit/credit cards.** The credit/debit card convenience fee is NON-REFUNDABLE.

RETURN POLICY:

There will be a \$20.00 fee for any returned check.

CANCELLATIONS & REFUND POLICY:

- If a class is cancelled by our department a refund of the program cost will be provided.
- You need to withdraw from a program at least 5 business days prior to the start of the program. A refund will be issued for the amount minus a \$5 processing fee.
- **NO** refunds will be issued once a program has started.

TRANSFER POLICY

Requests to transfer from one PROGRAM to another depend on availability and must be made prior to class start date.

INCLEMENT WEATHER & PROGRAM STATUS INFORMATION

We strive to operate our Programs regardless of weather - cancelling is our last resort. However:

- While most activities will be held despite the weather, schedules may change.
- Should lightning be a potential threat, outdoor activities may be moved indoors or cancelled. The Department of Parks and Recreation activities operated at Victor Central School District facilities will be cancelled if school facilities are closed.
- When in doubt about program status, call the Parks & Recreation at (585) 742-0140.
- Supervisors, directors or instructors will provide information about possible make-up dates for cancelled sessions.

GENERAL INFORMATION

CITIZENS' ADVISORY COMMITTEE

Dirk Endres, Chair; Tim Niver; Gordon Mueller; Mindy Blake; Gabe Ferencz; Corey Smith; Drew Cusimano, Town Board Liaison; Lexi Streber, Student Rep.

ACCESSIBILITY

The Town of Victor Department of Parks and Recreation values inclusiveness in its recreation programs, parks, facilities, and ALL services we provide. The Department has several staff trained and certified as Inclusion Assessors and works in partnership with Rochester Accessible Adventures (RAA) and the Inclusive Recreation Resource Center (IRRC) at SUNY Cortland to ensure that we promote and provide access for ALL residents and visitors.

Our Staff appreciates learning about our participants' individual needs. Please don't hesitate to ask how we can best accommodate you in our programs. Contact our Inclusion Coordinator, Mike Stockman, at (585) 742-5045.

Youth programs funded in part by a reimbursement from the New York State Office of Children and Families served through the Ontario County Bureau.

COMMUNITY SPORTS ORGANIZATIONS

Victor Parks and Recreation does not operate the following programs. However, we know parents are interested in these organizations:

Victor Community Baseball & Softball

victorcommunitybaseballandsoftball.teamsnapsites.com/

Victor Soccer Club

www.victorsoccerclub.org/

Victor United Soccer Club

www.victorunitedsoccer.com/

Victor Junior Blue Devils (Football & Cheerleading)

victorjrbluedevels.teamsnapsites.com/

Victor Swim Club

www.victorswimclub.org/

Victor Boys Youth Lacrosse

www.victorlax.org/

Victor Girls Youth Lacrosse

vgylax.leagueapps.com/

WINTER 2025/2026 REGISTRATION FORM

**4 EASY
WAYS TO
REGISTER**



www.townofvictorny.gov



7891 Lehigh Crossing | Victor, NY 14564
Dropbox located in the parking lot



(585) 742-0142



parksandrec@townofvictorny.gov

HOUSEHOLD INFORMATION

Last Name: _____ First Name: _____

Address: _____ City/Town: _____ Zip: _____

Primary Phone (Name): _____ Alternative Phone (Name): _____

E-Mail(s): _____

Emergency Contact (relationship): _____ Emergency #: _____

Special Medical Needs? Yes No If yes, please describe: _____

Additional Program Information: _____

PLEASE PRINT CLEARLY

Participant Name	Grade 2025-26	Birth Date	Sex	PROGRAM #	Program Name	Program DATES/Times	Amount

The Town of Victor Parks & Recreation takes pictures in classes for use in future publications and on the internet. Please contact us if you do not wish to have your child's photo included in these materials.

WAIVER FOR PARTICIPATION

I HEREBY UNCONDITIONALLY RELEASE THE Town of Victor Parks and Recreation Department from any and all responsibility or liability for any injuries which may be sustained by me or my minor child(ren) in relation to participation in any of the Victor Parks and Recreation programs or activities with the Parks and Recreation Department. I acknowledge that neither I nor my child(ren) suffer from any physical impairments and have no limitations upon engaging in activities with the Parks and Recreation Department. I unconditionally release the Town of Victor and its agents or employees from any and all liability for injuries and understand and acknowledge that the Town of Victor Parks and Recreation Department carries no liability or accident insurance. In the event that my child(ren) is injured, I authorize the party or person in charge of my child(ren)'s activities to seek medical care. I acknowledge and understand that I will be solely responsible to pay the cost of such care. I further agree that there is a risk association with regards to the COVID-19 pandemic and possible exposure, and will abide by the safety guidelines in place during my participation in these programs. I understand that failure to comply with these COVID-19 protocols will result in my dismissal from the program and forfeiture of registration fees. And I further release and hold harmless the Town of Victor and its Parks and Recreation Department for any medical arrangements or care provided me or my minor child(ren).

SIGNATURE REQUIRED: _____ **DATE:** _____
SIGNATURE OF PARTICIPANT, PARENT OR GUARDIAN

PROGRAM FEES: payable to "Town of Victor" Please note additional FEE for credit card use below.

Method of Payment: Cash: _____ **Check #** _____ **Total Amount:** _____

NOTE: Credit Card payments must be done online or in-person at the Parks & Recreation facility.

There is a 2.50% convenience **FEE**, with a \$1.95 minimum charge.

By signing above I agree to pay the Town of Victor for the amount above and understand that a Third Party convenience **FEE** will apply to my transaction in order for the Town to accept payment via debit/credit card. I agree that such convenience **FEE** shall be billed to my debit/credit card by Nationwide Payment Solutions (NPS) as a separate transaction and equal to 2.15% (\$1.00 minimum) of the total amount being paid. This **FEE** is NONREFUNDABLE.

PLEASE CALL (585) 742-0140 FOR MORE INFORMATION.