

February 10, 2025

TOWN OF VICTOR FEE SCHEDULE

Approved by Resolution #478-19 December 23, 2019 - EFFECTIVE JANUARY 1, 2020

Amended April 27, 2020 by Resolution #181-20

Amended March 8, 2021 by Resolution #78-21

Amended November 8, 2021 by Resolution #319-21 - Effective January 1, 2022

Amended January 24, 2022 by Resolution #62-22

Amended February 28, 2022 by Resolution #106-22

Amended April 11, 2022 by Resolution #147-22 – Effective May 1, 2022

Amended January 9, 2023 by Resolution #27-23

Amended February 26, 2024 by Resolution #84-2024

Amended February 10, 2025 by Resolution #57-2025 - Effective immediately

TOWN OF VICTOR FEE SCHEDULE - Chapter 27 Fees, Section 27-8. Fees enumerated.

Fees for the Town of Victor shall be as follows:

A. Chapter 27, Article I, Reimbursement of Fees.

Engineering review fees to be submitted in conjunction with the application fee:

(1) Change of use site plan approval (if applicable): \$75.00.

(2) Commercial and industrial site plans.

(a) Less than five acres: \$200.00.

(b) More than five acres: \$700.00.

(3) Residential site plans.

(a) Single-family dwelling: \$200.00.

(b) Two-family dwelling: \$200.00.

(c) Accessory structure: \$75.00.

(4) Minor subdivisions: \$75.00 per lot.

(5) Major subdivisions.

(a) Sketch plan: \$25.00 per lot.

(b) Preliminary plan: \$50.00 per lot.

(c) Final plan: \$25.00 per lot.

(6) Solid waste management facility permit: \$1,000.00.

(7) Flood damage permit: \$200.00.

(8) Manufactured home parks: \$50.00 per manufactured home site.

NOTE: Engineering fees may exceed the amount set above. If engineering review exceeds the amount submitted at the time of application, the applicant will be billed on a monthly basis and receive a copy of the Town engineer's invoice.

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B. Chapter 57 - Adult Entertainment.

- (1) Initial application fee: \$2,000.00.
- (2) Renewal fee: \$500.00.

C. Chapter 66 - Bingo.

- (1) Fees shall be set by New York State.

D. Chapter 84 - Clearing, Grading, and Filling.

- (1) Less than an acre: \$25.00.
- (2) More than an acre: \$50.00.

NOTE: As provided for in Chapter 27, Art. I, Reimbursement of Fees, all administrative expenses (i.e., legal, engineering) incurred by the Town in review and processing of the applications shall be charged back to the applicant as a fee related to the application submitted.

E. Chapter 90 – Dogs.

- (1) Unaltered dog (unspayed or unneutered): \$30.00 (local fee of \$27.00, surcharge of \$3.00, as mandated by the New York State Agriculture and Markets Law). **Amended 4/27/2020**
- (2) Altered dog (spayed or neutered): \$20.00 (local fee of \$19.00, surcharge of \$1.00, as mandated by the New York State Agriculture and Markets Law). **Amended 4/27/2020**
- (3) Senior citizens (60 years or older) shall receive a discount as follows:
 - (a) Unaltered dog (unspayed or unneutered): \$25.00 (local fee of \$22.00, surcharge of \$3.00, as mandated by the New York state Agriculture and Markets Law). **Amended 4/27/2020**
 - (b) Altered dog (spayed or neutered): \$15.00 (local fee of \$14.00, surcharge of \$1.00, as mandated by the New York state Agriculture and Markets Law). **Amended 4/27/2020**
- (4) Replacement identification tag: all dogs - fee of \$3.00.
- (5) Exemptions for guide, hearing, service, war, working/search, detection, police and therapy dog.
 - (a) Owners of guide, hearing, service, war, working search, detection, police and therapy dogs shall be exempt from the local license fees set forth in this subsection, but must pay any applicable surcharges as follows:
 - [1] Unaltered dog (unspayed or unneutered): surcharge of \$3.00, as mandated by the New York State Agriculture and Markets Law.
 - [2] Altered dog (spayed or neutered): surcharge of \$1.00, as mandated by the New York State Agriculture and Markets Law.
 - (b) This subsection shall not be an exemption from the replacement identification tag fee.
- (6) Purebred dog licenses. New purebred licenses established after January 1, 2011, will not be issued or receive a discount. Those holding purebred licenses before December 31, 2010, shall have the option of maintaining their current purebred licenses and renewing said licenses at applicable dates, as required:

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(a) Fees for purebred dog licenses shall consist of a local fee and surcharges as follows:

[1] Local fees:

- [a] Up to 10 dogs: \$35.00 fee.
- [b] Eleven to 25 dogs: \$60.00 fee.
- [c] Twenty-Six and up dogs: \$110.00 fee.

(b) Surcharges:

- [1] Unaltered dog (unspayed or unneutered): surcharge of \$3.00, as mandated by the New York State Agriculture and Markets Law, per dog.
- [2] Altered dog (spayed or neutered): surcharge of \$1.00, as mandated by the New York State Agriculture and Markets Law, per dog.

(7) During an enumeration, any dog found to be unlicensed shall be assessed an additional surcharge of \$5.00.

F. Chapter 83, Construction Codes, Uniform.

(1) One- and two-family dwellings:

<i>Category</i>	<i>Description</i>	<i>Fee</i>
New home	Construction of a new one- or two-family home	\$0.15/square foot (\$400.00 minimum)
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75.00 minimum)
Fireplace/ solid fuel appliance	As described	\$75.00
Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic or sewer system when not part of other construction	\$75.00
Addition	Construction of an addition with habitable space	\$0.15/square foot (\$100.00 minimum)
Conversion of non-habitable space	Convert existing non-habitable space to habitable space	\$0.15/square foot (\$100.00 minimum)
Remodel	Renovate existing space, including alteration from one-family to two-family and fire damage repair	\$0.15/square foot (\$100.00 minimum)
Minor alterations	Minor work, such as installation of a single window, replacement of insulation, etc., provided no change to habitable space	\$50.00

Note: A Parks and Recreation fee may also be applicable per § 27-13.

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(2) Multiple dwellings (R-1, R-2, R-3, R-4):

<i>Category</i>	<i>Description</i>	<i>Fee</i>
New building	Construction of a new R-1, R-2, R-3, R-4 building	\$0.20/square foot (\$350.00 minimum) + \$40/ unit ¹
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75 minimum)
Fireplace/solid fuel appliance	As described	\$75.00
Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic or sewer system when not part of other construction	\$75.00
Addition	Construction of an addition with habitable space	\$0.20/square foot (\$350.00 minimum) + \$40/unit
Conversion of non-habitable space	Convert existing non-habitable space to habitable space	\$0.20 square foot (\$200.00 minimum) + \$40/unit
Remodel	Renovate existing space, including alteration from one-family to two-family and fire damage repair	\$0.15/square foot (\$100.00 minimum)
Minor alterations	Minor work, such as installation of a single window, replacement of insulation, etc., provided no change to habitable space	\$50.00

Note: A Parks and Recreation fee may also be applicable per § 27-13.

(3) Commercial:

<i>Category</i>	<i>Description</i>	<i>Fee</i>
New or added construction	Construction of new building, or addition to existing, with tenants	\$0.25/square foot (\$250.00 minimum) ¹
New shell	Construction of basic structure of building, no tenant	\$0.20/square foot
Alter, remodel, renovate	Alteration of interior space, including new tenant	\$0.25/square foot (\$250.00 minimum)
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.15/square foot (\$75.00 minimum)
Fireplace/solid fuel appliance	As described	\$75.00

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<i>Category</i>	<i>Description</i>	<i>Fee</i>
Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic or sewer system when not part of other construction	\$75.00
Kiosk	Installation of new kiosk	\$150.00 [A waiver of the fee may be applied for by providing the 501(c)(3) certificate.]
Move-in tenant	New tenant moving in without any system changes or remodeling	\$150.00

Note: A Parks and Recreation fee may also be applicable per § 27-13.

(4) Manufactured homes:

<i>Category</i>	<i>Description</i>	<i>Fee</i>
Unit inspection	Installation of a new home	\$350.00
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75.00 minimum)
Fireplace/ solid fuel appliance	As described	\$75.00
Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic or sewer system when not part of other construction	\$75.00
Remodel	Renovate existing space, including fire damage repair	\$0.15/square foot (\$100.00 minimum)
Minor alterations	Minor work, such as installation of a single window, replacement of insulation, etc., provided no change to habitable space	\$50.00
Biannual manufactured home park permit	As described	\$5.00 per unit, minimum of \$35.00

Note: A Parks and Recreation fee may also be applicable per § 27-11B.

(5) General; applicable to all types:

<i>Category</i>	<i>Description</i>	<i>Fee</i>
Pool	Installation of new pool	
	Above ground	\$100.00
	In-ground	\$150.00

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<i>Category</i>	<i>Description</i>	<i>Fee</i>
Signs	Installation of sign	\$200.00
Demolition	Removal of any existing building, pool, structure, etc., when not part of new construction	\$100.00
Fence	Installation of fence	\$100.00
Move/relocate building	Move or relocate any building or structure, including building systems	\$300.00
Renewal fees	Extension of permit	
	First extension	\$100.00
	Second extension	\$300.00
No show/ Covered prior to inspection	When work is not ready or covered prior to scheduled inspection time. Each missed or covered inspection subject to fee. At discretion of CEO.	\$150.00
Compliance permit	Visual inspection of previously existing conditions	The cost of the required permit + \$100.00
Stop Work Order Release	Fee to be paid prior to the release of a Stop Work Order that has been issued. At discretion of Planning and Building Department.	\$200.00
Operating permits (Tax-exempt properties may apply for a waiver of the fees.)	Assembly	\$300.00 Annually Amended 2/26/2024
	Hazardous Activity	\$250.00 Annually
	Tents, Temporary Special Event Structures, Membrane Structures	\$100.00 Per Event
	Pyrotechnics/Fireworks	\$100.00 Per Display
	High-piled Combustible Storage	\$200.00 Annually
	Flammable Finishes	\$100.00 Annually
	Fumigation & Insecticidal Fogging	\$50.00 Per Event
	Mobile Food Preparation Vehicles	\$25.00 Per Event or \$200.00 Annually
	Welding/Hot Work	\$100.00 Annually
	Sugarhouse Alternative Activities	\$100.00
	Open Burning	\$25.00 Per Event
	Open Flame	\$25.00 Per Event

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<i>Category</i>	<i>Description</i>	<i>Fee</i>
		or \$100.00 Annually
Zoning compliance letter	CEO letter verifying use conforms to district	\$50.00
Incurred specialists	Any fees incurred at the discretion of CEO for third-party review or inspections	Fee total + 5% Town administration fee
Parks and Recreation Fee	Fee imposed with regard to all new residential construction per § 27-13	\$2,000.00 per family dwelling unit Amended 11/8/2021
Administrative lot line adjustment	Application fee	\$50.00
Large Scale Solar PV System	Installation of a new Large-Scale Solar Photovoltaic System	\$150.00 + \$10.00 per kilowatt (kW) at <i>nameplate capacity</i>

NOTE: As provided for in Chapter 27, Article I, Reimbursement of Fees, all administrative expenses (i.e., legal, engineering) incurred by the Town in review and processing of the applications shall be charged back to the applicant as a fee related to the application submitted.

G. Chapter 120 - Flood Damage Prevention.

(1) Application fee: \$50.00.

NOTE: As provided for in Chapter 27, Article I, Reimbursement of Fees, all administrative expenses (i.e., legal, engineering) incurred by the Town in review and processing of the applications shall be charged back to the applicant as a fee related to the application submitted.

H. Chapter 124 - Games of Chance. Fees set by New York State.

I. Chapter 128 - Junkyards.

(1) Application fee: \$500.

NOTE: As provided for in Chapter 27, Article I, Reimbursement of Fees, all administrative expenses (i.e., legal, engineering) incurred by the Town in review and processing of the applications shall be charged back to the applicant as a fee related to the application submitted.

J. Chapter 135 - Mass Gatherings.

(1) Application fee: \$100.00.

K. Chapter 150 - Peddling and Soliciting.

(1) Application fee: \$100.00 per applicant per calendar day. **Amended 11/8/2021**

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L. Chapter 162 - Sewers.

- (1) Property serviced by the Village of Victor sewage treatment plant shall be charged:
 - (a) A sewer rent fee of \$82.00 per quarter per property unit, according to the property unit designations set forth at § 162-79. **Amended 4/3/2023**
 - (b) A hookup and connection fee of \$1,500.00 upon hookup and connection to the sewer system.
- (2) Property serviced by the Town of Farmington sewage treatment plant shall be charged:
 - (a) A sewer rent fee of \$93.00 per quarter per Commercial property unit, and \$93.00 per quarter per Residential property unit according to the property unit designations set forth at § 162-102; and **Amended 1/14/2025**
 - (b) A hookup and connection fee of \$1,900.00 upon hookup and connection to the sewer system.

M. Chapter 171 - Solid Waste.

- (1) Application fee: \$500.00.

NOTE: As provided for in Chapter 27, Article I, Reimbursement of Fees, all administrative expenses (i.e., legal, engineering) incurred by the Town in review and processing of the applications shall be charged back to the applicant as a fee related to the application submitted.

N. Chapter 184 - Subdivision of Land.

- (1) Minor subdivision: \$150.00.
- (2) Major subdivision.
 - (a) Sketch plan: \$15.00 per lot.
 - (b) Preliminary plan: \$100.00 plus \$15.00 per lot.
 - (c) Final plan: \$50.00 plus \$15.00 per lot.

O. Chapter 211 - Zoning.

- (1) Area variance: \$100.00.
- (2) Use variance: \$200.00.
- (3) Special use permit: \$100.00.
- (4) Special use permit - signs: \$75.00.
- (5) Rezoning: \$300.00.
- (6) Site plan: \$100.00 plus \$0.05 per square foot over 3,000 square feet.
- (7) Site plan.
 - (a) Change of use: \$25.00.
 - (b) Accessory structure: \$25.00.

NOTE: As provided for in Chapter 27, Art. I, Reimbursement of Fees, all administrative expenses (i.e., legal, engineering) incurred by the Town in review and processing of the applications shall be charged back to the applicant as a fee related to the application submitted.

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P. Miscellaneous sale items available at Town Clerk's office:

- (1) Conservation licenses: state-set fees.
- (2) Going-out-of-business license: \$500.00 (\$50.00 renewal).
- (3) Marriage license: \$40.00.

Q. Returned checks – \$20.00 in accordance with NY General Municipal Law § 85.

(Future payments only in the form of cash or by certified or cashier's check.)

- (1) Waiver. Such fee of \$20.00 may be waived by the Town Clerk for those persons who can prove that it was through no fault of their own that a check was returned for insufficient funds.

R. Transfer Station permit and Swap Shop only permit; permits available for purchase at Highway office only.

- (1) Swap Shop only permit (Annual) nontransferable - no charge.
- (2) Residential permit (Annual) nontransferable and nonrefundable - \$130.00. **Amended 11/8/2021**
- (3) Residential permit (Annual) nontransferable and nonrefundable - 65 years or older - \$115.00. **Amended 11/8/2021**
- (4) Residential Punch card (Non-expiring) nontransferable and nonrefundable - \$120.00 for five punches. **Amended 11/8/2021**
- (5) Commercial permit - recyclable materials only (Annual) nontransferable and nonrefundable - \$130.00. **Amended 11/8/2021**

S. Highway Work Permit. Must be approved by the Highway Superintendent and paid for at the Highway Department B. **Amended 04/11/2022**

	Residents, Contractors, Developers and Utility Companies
Highway Work Permit	\$25.00 for each utility and curb cut

T. Park rentals. All reservations must be made through the Parks and Recreation Department.

	Resident	Non-Resident
Mary Francis Bluebird Haven Cottage	\$80.00 Half Day/\$150.00 Full Day Amended 2/28/2022	\$90.00 Half Day/\$170.00 Full Day Amended 2/28/2022
Victor Municipal Park Lodge	\$105.00 Half Day/\$200.00 Full Day Amended 11/8/2021 & 2/28/2022	\$130.00 Half Day/\$250.00 Full Day Amended 11/8/2021 & 2/28/2022
Victor Municipal Park Pavilion	\$50.00 Full Day ONLY Amended 11/8/2021	\$60.00 Full Day ONLY Amended 11/8/2021
Dryer Road Park Pavilion	\$50.00 Full Day ONLY Amended 11/8/2021	\$60.00 Full Day ONLY Amended 11/8/2021

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***Amended 2/28/2022 (Table added)**

*Victor Recreation 7891 Lehigh Crossing	Capacity	FEE: Resident	FEE: Non-Resident
FULL Gymnasium	400	\$55.00 per hour	\$65.00 per hour
HALF Gymnasium	200	\$30.00 per hour	\$40.00 per hour
FULL Multipurpose rm.	100	\$35.00 per hour	\$45.00 per hour
HALF Multipurpose rm.	50	\$20.00 per hour	\$30.00 per hour
Cancellation fee – A \$25.00 fee will be charged for a cancellation of a Facility Rental made up to eight (8) days prior to rental date. No refunds of Facility Rental fees will be issued seven (7) days or less prior to rental date.			
Date Change fee – A \$25.00 fee will be charged for any date change of a Facility Rental			

***Amended 2/28/2022 (Table added)**

*Facility Type	Resident Use/Victor Sports Organization	Non-Resident Use/Private
Rectangular Field	\$25.00 per hour	\$35.00 per hour
Box Rink	\$25.00 per hour	\$35.00 per hour
<p><u>Payment Schedule is as Follows:</u> Payment in full for your reserved field or court space is due at the time of reserving the athletic facility. Cancellations due to weather related issues or the closure of a facility will be refunded in full.</p> <p><u>Facility Cancellation Policy:</u> All cancellations must be received ten (10) days prior to use, otherwise you will be charged. If you send an e-mail or leave a message, you must receive confirmation from the scheduler that it has been received, or you will be charged. All accounts must be paid in full prior to any further use of athletic fields or facilities in subsequent seasons.</p>		

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U. Victor Consolidated Sewer *Amended 3/8/2021*

<u>ONE-TIME CHARGES FOR NEW CONNECTIONS TO THE TOWN CONSOLIDATED SEWER DISTRICT</u>				
<u>For Parcels With Only a Single Living Quarters or Single Commercial Business</u> ¹				
Parcel Use Classification, Development Status and Sewer District History		Estimate of Contributions Over 10 Years by a Comparable Parcel Within the District, Connected & Developed	Estimate of What the Unconnected Parcel Did Pay over Ten Years	Required Connection Charge
A	Residential Parcels <i>Within</i> the Consolidated District and Developed, <i>but Unconnected</i>	\$967.50	\$645.00	\$322.50
B	Residential Parcels <i>Within</i> the Consolidated District, <i>but Undeveloped and Unconnected</i>	\$967.50	\$482.00	\$485.50
C	Residential Parcels Not Within the Consolidated District and Entering Via an Extension	\$967.50	\$0.00	\$967.50 ²
D	Commercial Parcels <i>Within</i> the Consolidated District, <i>but Undeveloped and Unconnected</i>	\$2,825.00	\$1,420.00	\$1,405.00
E	Commercial Parcels Not Within the Consolidated District and Entering Via an Extension	\$2,825.00	\$0.00	\$2,825.00 ²
<p>1. For parcels with more than one living quarters or commercial business being connected on a single parcel, the one-time charge shown above in the last column shall be increased by: 1/3rd of the amount shown multiplied by the number of additional living quarters or commercial businesses being connected on the parcel. New connection charges for parcels proposed to be subdivided to create multiple parcels shall be calculated as if the proposed subdivision were complete, i.e., separate charges shall be calculated for each derivative parcel.</p>				
<p>2. For parcels entering the Consolidated District through an extension, in instances where the Victor Town Board, as part of an approval of the proposed extension has agreed to or required the construction of improvements to Consolidated District collection system infrastructure existing within the Consolidated District in lieu of payment of connection charges, the Victor Town Board may waive collection of the connection charges that would otherwise be required.</p>				