

Application for Demolition Permit



PLANNING & BUILDING DEPARTMENT
 85 EAST MAIN STREET 585-742-5035
 VICTOR NY 14564 585-924-0202 FAX
 www.townofvictoryny.gov codes@townofvictoryny.gov

INSTRUCTIONS

Work shall not commence until a permit is issued. The undersigned hereby makes application for the work indicated on this form and required documentation. This application is to be reviewed by the code enforcement official, whose review will be based on the supplied documentation. **Additional approvals from the Planning Board with input from the Town Historian may be required.** The permit will be issued when all review notes are addressed, contractor insurances are on file, and permit fees are paid.

COMPLETE PERMIT PACKAGE CHECKLIST

Incomplete applications will not be accepted

- Completed application Survey map, showing structures to be removed Contractor insurances

APPLICATION INFORMATION

Address of Job Site _____

**OUR OFFICE ISSUES COMMENTS AND FINAL CERTIFICATES VIA EMAIL.
 PLEASE DOUBLE CHECK EMAIL ADDRESSES.**

| | |
|----------------------------|--------------------|
| Applicant's Name _____ | Best phone # _____ |
| Applicant's Address _____ | |
| Applicant's Email _____ | |
| Owner's Name _____ | Best phone # _____ |
| Owner's Address _____ | |
| Owner's Email _____ | |
| Contractor's Name _____ | Best phone # _____ |
| Contractor's Address _____ | |
| Contractor's Email _____ | |

BUILDING OWNER CERTIFICATION

To be signed by owner (if not applicant) or submit a letter

I, _____, hereby certify that I have full knowledge of the proposed work as described herein and take no exception to such activity. I understand that burning of debris is not allowed, asbestos and lead removal is my responsibility. I hereby agree to return the site to a clean state, free from any hazards and to return the required systems to their full state (if interior demolition) and the site to a final grading with positive drainage (if exterior) within 30 days of the completion of the removal of debris, regardless of the expiration date of the permit. I further understand it is ultimately my responsibility that the project meets the NYS Uniform and Building Codes and the local zoning code.

Signature of Owner/title: _____

Date _____

Structure information

Structure to be removed _____

Year original structure built* _____

Utilities present _____

Demolition information

Date demo to start _____

Completion date _____

Cost of demo _____

Method of demo _____

Method of debris removal _____

Method to secure site during demo _____

**This information is best found from the Town’s [Historical Resource Inventory](#), which is available at the [Planning & Building Department](#).*

Acceptance does not relieve the agent, applicant, architect, builder, engineer, or owner from complying with any of the provisions of the NYS Building Code, Energy Code, SEQR Act, Local Zoning, etc., whether stated, implied, or omitted in the plans and specifications submitted for the building permit. Incorrect information may result in revocation of permit.

Signature of Applicant: _____

Date _____

16Dec24 Version

For Office Use Only

Signature

Date

Examined by _____

Total Permit Fee _____

Approved/Denied by _____

Receipt # _____

Permit # _____

Date Issued _____