

Boughton Park Commission Meeting Minutes

Victor Town Hall 85 E Main Street Victor, NY

January 8, 2026

7:00 p.m.

Attendees:

Commission Members: Claudia Walsh, Christian Culbertson, Joe Andrijenko, Nichole Outhouse, Josh Fisher, Dave Damaske, Jim Weiboldt and Rohksanna Sedeghi

Approval of Minutes

- Approval of the minutes from December 11, 2025.
- Motion to Approve was made by Nicole and seconded by Christian.
- Motion passed.

Treasurer's Report and Year-End Revenue

- Total revenue for the year: \$68,000.
- Donations totaled \$2640.
- Interest earned roughly \$1,000.
- Cash is primarily from parking stickers and reimbursements from donations.

Year-End Expenditures

- Total payroll for the year: \$9425 (10.8% above last year).
- Total expenditures for the year: \$43,963.
- Surplus for the year: \$24,746, to be rolled over to the capital reserve.
- Capital reserve is currently at \$96,970.

Budget Discussion

- 2025 budget: Budgeted \$63,940, ended the year at \$42,623.
- Letters to be sent to town supervisors.
- Concern about the growing capital reserve and potential questions.
- Considering reducing the budget request for 2026.
- Question about where the excavator and tractor expenses are accounted for.
- Tools and equipment expenses for the year were minimal at \$760.

Expenditures and Equipment

- Expenditures have gone against depreciable assets.
- The excavator and tractor are sizable expenses from the previous two years.
- As equipment ages, it affects the money in the bank if a large piece of equipment fails.
- The gator is aging, and a decision needs to be made whether to wait for it to break down or get a newer one.

Future Expenses - 2026

- At this time, the only scheduled large expenses for 2026 are 2 roofs (Stirnie Pavilion and W Pond boathouse), costing around \$6,000.
- Likely unexpected expenses will be tree removal-related.
- Discussion regarding replacing the aged Gator also was considered.

Reserve Funds and Tree Maintenance

- Tree expenses have increased by a few thousand dollars from last year.
- They are being conscientious and proactive about taking care of problem trees and will continue to do so.

Monthly Dam Mowing

- They are waiting to hear back from Jaret Knickerbocker who has mowed the dams the past couple of years.

Budget and Tree Projects

- Tree removal work has already started in the Stirnie Rd and Boughton Rd parking lots.
- The East pond should be addressed next, focusing on leaning trees
- The leaning trees are right over the path, which is a concern.

Fallen Trees and Fire Risk

- There are many fallen trees in a particular area, creating a potential fire risk.
- They discussed the possibility of allowing local citizens to get a permit to cut up and haul out the fallen trees.

Motion to Approve

- A motion was made by Dave and seconded by Josh to approve the Treasurer's Report.
- The motion was approved.

Officer Nominations and Business Appointments

- Last year, the board decided that there wasn't a newspaper to list anything in anymore.
- If a permit is issued, it has to be put out to public notice in the publication for the area.
- It was mentioned that sometimes something has to be posted publicly and it has to be put in a paper.
- It was also mentioned that the town newsletters are not a news source, but are relevant to the audience.

Publications

- The suggestion was made to put announcements on the town websites along with the Daily Messenger.

Legal Counsel, Accountant, and Payroll

- Reed Holter, Esq. is someone the board has consulted with in the past and would reach out to with any legal concerns.
- The payroll company was bought out and is now Connect Pay, but the same contact person, Colleen, is still there.

Officer Nominations

- The board nominated the same officers as last year.
 - President - Claudia Walsh
 - Vice President - Christian Culbertson
 - Treasurer - Joe Andrijenko
 - Secretary - Minutes App
- Motion confirming Officers made by Dave and seconded by Nichole.
- Motion passed.

- The Minutes app renewal is this month for \$99.
 - Dave moved for the \$99, Jim seconded.
 - Motion passed.

Memorials and Park Improvements

- The Neenans are interested in donating a couple of picnic tables or a picnic table and a bench.
- There are potential spots for the tables near the existing bench, with the Neenans preferring tables similar to those in the pavilion made in Penn Yan.
- Discussed removing the old picnic table and replacing it with the new ones, possibly securing them with chains to prevent them from being thrown into the pond.

Additional Notes on Park Maintenance

- Gravel for the pad around the benches.
 - There's approximately \$1900 remaining from the approved \$2500 for gravel.
 - Suggestion to use a layer of regular gravel topped with crushed stone.
- Need to chain the picnic tables down, avoiding hardwood trees due to beaver activity.
- Beaver management: If beavers are lodging in undesirable locations, the excavator can be used to remove the materials.

Invasive Species Removal

- Josh to head up the removal of invasive species in the park.
- First step: survey the area to identify issues.
- Label trees and vegetation invasives.
 - Speaker mentions a couple of retired science teachers removing invasives in a local park.
 - Suggests having signs or photos of invasives on the kiosk with an ID guide.
- Survey of what invasives are present, where they are, and how bad the problem is.
 - Use GIS application survey 1, 2, 3 to map locations and density.
- Josh thought it would be a good activity for youth to help clean up the park once the survey is complete.
- Primary concern: biodiversity.
 - Invasive species create monocultures, reducing insects, fungus, animals, and birds.
- Josh suggests a hike to identify invasive species.
 - Set a time that works for Josh, and others can join if available.

Aquatic Life Survey

- DEC won't do the survey because the area isn't open to the general public.
- Finger Lakes Community College has a boat and could potentially do the survey.
- Overfishing has occurred, so it would be interesting to see what the fish communities are like.
 - Management of the pond may be needed.
 - Keeping a certain size range of fish might benefit the population more than keeping them all.

Trail Numbers

- Putting numbers along the trails was discussed in a previous meeting.
- Easier to communicate location in case of injury.
- Color coding the trails was also discussed.
 - Idea to label with a number that would correspond to the color.
- Dave will look into emergency response systems and location identification.
- Numbers should be reflective.

East Pond Boathouse

- Discussed putting up plaques or signs with color photos that are weatherproofed to depict the Park's history.
- Include photos of the park's history, such as the workers digging it out and its past as a pig farm called Hog Hollow.
- Babette Huber, the Victor historian, and the Fairport historian could provide historical information and digital photos.

Park History Timeline

- Create a timeline of the park's history, possibly displayed around the exterior.
- Include key historical points and timestamps.
- There are pictures from way back with no trees..

Lions Club & Pavilion Repair

- The Lions Club donated \$250 towards the Stirnie Pavilion roof replacement.
- They are refurbishing the sign this winter for the roof project.
- A ribbon-cutting ceremony may be held when everything is completed.

Meeting Adjournment

- Motion made by Jim and seconded by Nichole to adjourn the meeting.
- Motion passed.

