

RESOLUTION NO.

AMEND RESOLUTION NO. 207-2025 TO AMEND THE 2025 BUDGET TO INCLUDE ASSOCIATED REVENUE AND EXPENSE ITEMS FOR 2025 ARPA EXPENDITURES

WHEREAS, on September 22, 2025, the Town Board approved Resolution No. 207-2025 to Amend the 2025 Budget to include Associated Revenue and Expense Items for 2025 ARPA expenditures; and

WHEREAS, the Town Finance Director has identified additional expenditures through the end of 2025 and adjusted the allocation of items to reflect the final Revenue and Expense Items for 2025 expenditures that need to be appropriated in the 2025 below; and

Revenue:

A.4490.000	Federal Aid – ARPA	\$ 90,805.07
B.4490.000	Federal Aid – ARPA	\$ 30,608.54
	Total Revenue	\$ 121,413.61

Expense:

A.1620.400.ARP	Town Hall Buildings Contractual – ARPA	\$ 14,730.00
A.1680.200.ARP	Central Data Processing Equipment – ARPA	\$ 30,447.73
A.6420.400.ARP	Economic Development Contractual – ARPA	\$ 21,142.99
A.7110.400.ARP	Parks Contractual - ARPA	\$ 24,484.35
B.3310.400.ARP	Traffic Control Contractual – ARPA	\$ 20,342.00
B.3310.400.ARP	Traffic Control Contractual – ARPA	\$ 10,266.54
	Total Expense	\$ 121,413.61

Now, therefore, be it

RESOLVED, that the Town Board approve appropriation of Federal Aid – ARPA Revenue (A.4490.000) in the amount of ninety-thousand eight hundred and five dollars and 07/100 (\$90,805.07) and ARPA REVENUE (B.4490.400) in the amount of thirty thousand six hundred eight dollars and 54/100 (\$30,608.54) with the associated increase in Revenue and Expense accounts as indicated above; and

RESOLVED, that a copy of this resolution be forwarded to the Town Clerk and Finance Director.

RESOLUTION NO. 207

AMEND 2025 BUDGET TO INCLUDE ASSOCIATED REVENUE AND EXPENSE ITEMS FOR 2025 ARPA EXPENDITURES

On motion of Councilmember Condon, seconded by Councilmember Cusimano, the following motion was carried:

5 Ayes (Marren, Condon, Guinan, Cusimano, Ogra) 0 Nays

WHEREAS, the Town Board approved the receipt of the final awarded amount of \$633,485.27 bringing the total awarded amount received to \$1,266,970.55 from the Federal government associated with the American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Fund per Resolution No. 211, dated July 25, 2022; and

WHEREAS, in guidance issued by the NYS Comptroller June 2021, the NYS Comptroller classified these funds as non-recurring revenues which are not repeatedly received by local governments and 0directed local governments to submit a budget amendment; and

WHEREAS, the Town Board understands funds can generally be used to cover permissible costs that were incurred after March 3, 2021, and the deadline to obligate funds was December 31, 2024, and the deadline to spend funds is December 31, 2026; and

WHEREAS, the Town Board understands the monies may be used for the following categories:

- To respond to the COVID-19 public health emergency or its negative economic impacts;
- To provide premium pay for essential workers;
- To cover loss of revenue to provide government services;
- To make necessary investments in building improvements, water, sewer, and broadband infrastructure; and

WHEREAS, the Town Finance Director created Capital Project (ARPA) for accounting of ARPA revenues and expenditures separate from the Town’s annual budget; and

WHEREAS, funds need to be appropriated in the 2025 Budget to reflect the revenue and expense items for the current year as indicated below:

Revenue:

A.4490.000	Federal Aid – ARPA	\$ 99,032.06
B.4490.000	Federal Aid – ARPA	\$ 20,342.00
	Total Revenue	\$ 119,374.06

Expense:

A.1620.400.ARP	Central Data Processing Contractual – ARPA	\$ 32,776.99
A.1680.200.ARP	Central Data Processing Equipment – ARPA	\$ 30,447.73
A.6420.400.ARP	Economic Development Contractual – ARPA	\$ 11,322.99
A.7110.400.ARP	Parks Contractual - ARPA	\$ 24,484.35
B.3310.400.ARP	Traffic Control Contractual – ARPA	\$ 20,342.00
	Total Expense	\$ 119,374.06

Now, therefore, be it

RESOLVED, that the Town Board approve appropriation of Federal Aid – ARPA Revenue (A.4490.000) in the amount of ninety-nine thousand and thirty-two dollars and 06/100 (\$99,032.06) and ARPA REVENUE (B.4490.400) in the amount of twenty thousand three hundred

forty-two dollars and 00/100 (\$20,342.00) with the associated increase in Revenue and Expense accounts as indicated above; and

BE IT FINALLY RESOLVED, the Town Clerk to provide a copy of this resolution to the Town Finance Director and Town Clerk.

RESOLUTION NO.

TRANSFER FUNDS FROM DEBT SERVICE TO HIGHWAY FUND (DB), SEWER FUND (SS) AND WATER FUND (SW) TO BE USED TO PAY SERIAL BOND INTEREST

WHEREAS, the Finance Director has determined the need for a funds transfer, and

WHEREAS, there are available funds in the Debt Service Fund to cover these transfers, now, therefore, be it

WHEREAS, the funds were budgeted in the 2025 Budget for Serial Bond interest in line items Highway Fund DB.9710.700, Sewer Fund SS.9710.700 and Water Fund SW.9710.700 for interest expenses on a Serial Bonds due in 2025, and

RESOLVED that the following 2025 transfers be approved as recommended by the Finance Director as listed below,

	From:			To:	
V.0201.000	Central Water Fund	\$1,103	V.9901.900	Interfund Transfer Debt Service – Central Water	\$1,103
V.0201.003	Debt Service High Street	\$15,562	V.9901.904	Interfund Transfer Debt Service – High Street	\$15,562
V.0201.003	Debt Service High Street	\$65,851	V.9901.904	Interfund Transfer Debt Service – High Street	\$65,851

RESOLVED that the Town Board authorizes all the entries of the above-mentioned transfers, and

RESOLVED that a copy of this Resolution be forwarded to the Town Clerk and Finance Director.

RESOLUTION NO.

AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE THE CONTRACT FOR ENERGY
MANAGEMENT SOFTWARE UPGRADE

WHEREAS, the Town of Victor currently utilizes energy management software to monitor, control, and optimize energy consumption within the Town Hall facility; and

WHEREAS, the existing system requires an upgrade to improve functionality, cybersecurity protections, reporting capabilities, system integration, and overall energy efficiency; and

WHEREAS, the Town Board has determined that upgrading the existing Continuum Energy Management Software is in the best interests of the Town to enhance operational efficiency, reduce energy costs, and improve sustainability efforts; and

WHEREAS, Day Automation has submitted a proposal on New York State Contract #PT68783 to provide the EcoStruxure Energy Management Software upgrade and associated controller replacements at a cost not to exceed Sixty-thousand-eight-hundred-and one-dollar 75/100 (\$60,801.75); and

WHEREAS, the funding for this project was included in the 2026 Budget in line-items A.1620.400 Buildings Contractual and A.1680.200 IT Central Data Equipment; and

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to execute a contract with [Vendor Name] for the Energy Management Software upgrade, including any related agreements and documents necessary to effectuate the project; and

RESOLVED, that the total cost of said contract shall not exceed Sixty-thousand-eight-hundred-and one-dollar 75/100 (\$60,801.75); unless otherwise authorized by further resolution of the Town Board; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Town Clerk, Finance Director and Day Automation.

RESOLUTION NO.
AMEND RESOLUTION No. 35
AMEND EXISTING PROFESSIONAL AGREEMENT TO INCREASE THE CONTRACT VALUE WITH
BERNARD P. DONEGAN, INC. (BPD) MUNICIPAL ADVISOR

WHEREAS, the Finance Director would like to amend the original Resolution No. 35 to increase the Professional Services Agreement with Bernard P. Donegan, Inc. (BPD) to \$64,000.00 for additional costs associated with the Capital Project Bond Financing of the two new Pump Stations; and

RESOLVED, the Town Board authorizes the increase the Professional Services Agreement with BPD to fund the additional costs due to the delay in completion of the Capital Project Bond Financing; and

RESOLVED, a copy of this amended resolution be forwarded to the Town Clerk, Finance Director and Bernard P. Donegan (BPD).

RESOLUTION NO. 35
EXTEND EXISTING PROFESSIONAL AGREEMENT – BERNARD P. DONEGAN, INC.
(BPD) MUNICIPAL ADVISOR

On motion of Councilmember Condon, seconded by Councilmember Guinan, the following resolution was adopted:

5 Ayes (Marren, Guinan, Condon, Ogra, Cusimano) 0 Nays

WHEREAS, Bond Counsel had advised that a Post-Issuance Tax Compliance and Continuing Disclosure Policy and Procedure for Tax-Exempt Notes & Bonds be adopted by the Victor Town Board; and

WHEREAS, the Town Board re-adopted the Town of Victor Post-Issuance Tax Compliance and Continuing Disclosure Policy and Procedure for Tax-Exempt Notes & Bonds at the annual Organizational Meeting on January 6, 2025; and

WHEREAS, this contract provides Municipal Advisor services in connection with the upcoming Towns Capital Project Bond Financing to fund the construction of two new Pump Stations along with other financial matters will expire on December 31, 2026; and

WHEREAS, Bernard P. Donegan, Inc. has submitted pricing for the Municipal Advisor services until December 31, 2026; now, therefore, be it

RESOLVED that the Town Board hereby authorizes the Town Supervisor to extend the Professional Municipal Advisor Services Agreement with Bernard P. Donegan, Inc. at an amount not to exceed Forty-Four Thousand dollars (\$44,000.00) under the fee schedules and hourly rate included in the terms and conditions as provided in the 2024 contract, and be it further

RESOLVED fees to be paid from Budget line-item A.1989.400 Government Contractual; and be it further

RESOLVED that a copy of this resolution be forwarded to Bernard P. Donegan, Inc., Finance Director and Town Clerk.

RESOLUTION NO.

AWARD OF BID – COBBLESTONE CREEK PHASE 2

WHEREAS, the Town of Victor Highway Department has identified the need for the reconstruction of concrete gutters and replacement of deteriorated corrugated metal pipe (CMP) within the Cobblestone Creek Development; and

WHEREAS, the Town Clerk and Town Engineer advertised an invitation to bid on Phase 2 of the project and on Thursday, March 5, 2026 at 10:00 AM all bids were opened and read publicly with the following results:

<u>BIDDER</u>	<u>BID</u>
Macedon Landscaping, Inc.	\$969,906.14
City Hill Excavating	\$981,141.30
Seneca Stone Corporation	\$1,220,000.00
JMR Excavation	\$1,068,789.70
Road Tek, LLC.	\$1,291,949.97

WHEREAS, the Town Engineer has reviewed the submitted bids and recommends that this Contract be awarded to the low bidder, Macedon Landscaping in the amount of Nine Hundred Sixty Nine Thousand Nine Hundred Six dollars and Fourteen cents (\$969,906.14); now, therefore, be it

RESOLVED that the bid for the Cobblestone Creek Phase 2 be awarded to Macedon Landscaping in the amount of Nine Hundred Sixty Nine Thousand Nine Hundred Six dollars and Fourteen cents (\$969,906.14) to be paid from the DB.5110.400.CC1; and further

RESOLVED that a copy of this resolution be forwarded to the Macedon Landscaping, Highway Superintendent, Town Engineer and Town Clerk.

RESOLUTION NO.

AWARD OF BID FOR THE ROWLEY ROAD CULVERT REPLACEMENT

WHEREAS, the Town Board of the Town of Victor has identified the need for the replacement of the Rowley Road Culvert; and

WHEREAS, the Town Clerk and Town Engineer advertised an invitation to bid on the Rowley Road Culvert Replacement project on February 17, 2026 and on Thursday March 12 at 10:00 AM all bids were opened and read publicly with the following results:

<u>Bidder Rank</u>	<u>Bidder Name</u>	<u>Total Sum Base Bid</u>
1	Rochester Earth	\$317,000.00
2	CP Ward	\$341,377.70
3	Genesee Construction Service	\$379,139.00

and

WHEREAS, the Town Engineer has reviewed the submitted bids and recommends that this Contract be awarded to the low bidder, Rochester Earth in the amount of Three hundred seventeen thousand and zero cents (\$317,000); now, therefore, be it

RESOLVED that the bid for the Rowley Road Culvert be awarded to Rochester Earth. in the amount of Three hundred seventeen thousand and zero cents (\$317,000) to be paid from the DB.5110.400 RRC, General Repairs; and further

RESOLVED that a copy of this resolution be forwarded to Rochester Earth, Town Engineer, Highway Superintendent and Town Clerk.

RESOLUTION NO.
AUTHORIZATION FOR THE PURCHASE OF TRASH RECEPTACLES FOR PARKS

WHEREAS, the Department of Parks and Recreation has the need to purchase six trash receptacles to replace six existing trash receptacles in its park system; and

WHEREAS, the Director of Parks and Recreation requested and received cost proposals from the following vendors for said items;

VENDOR	QUOTE
Barco Products	\$4,476.32
Park Warehouse LLC	\$6,954.90
Parkitects, Inc. / DuMor	\$8,150.00

and

WHEREAS, the Director of Parks and Recreation has reviewed the proposals and deems them to be accurate and complete; and

WHEREAS, funds are included and available in the 2026 Town of Victor operating budget line-item A.7110.400 for the purchase of six trash receptacles to replace existing trash receptacles in our park system; now, therefore, be it

RESOLVED that the Town Board authorizes the Director of Parks and Recreation to purchase six trash receptacles from Barco Products at a total cost not to exceed Four Thousand Four Hundred and Seventy-Six Dollars and Thirty Two Cents (\$4,476.32) to be paid from the 2026 Town of Victor operating budget line-item A.7110.400; and further

RESOLVED that a copy of this resolution be forwarded to the Director of Parks and Recreation, Director of Finance, Town Clerk, and Barco Products.

RESOLUTION NO.

ACCEPT DONATION – HARLAN FISHER PARK - DOG PARK "RAINBOW BRIDGE"
PROJECT

WHEREAS, the Town received a donation from Lynn and Richard Crowley of the Village of Victor for the costs associated with the purchase of lumber, hardware and paint for the construction of a "rainbow bridge", two park benches and a powder coated steel leash post holder for the off-leash dog park at Harlan Fisher Park; now, therefore be it

RESOLVED that the Town Board accepts these funds for the purchase of lumber, hardware and paint for the construction of a "rainbow bridge", two park benches and a powder coated steel leash post holder in the amount of Three Thousand, Six Hundred Dollars (\$3,600.00) in the 2026 Budget and authorizes the Finance Director to increase the revenue line A.2705 Gifts & Donations by Three Thousand, Six Hundred Dollars (\$3,600.00) in addition to an offsetting increase in the expense line A7110.400 of Three Thousand, Six Hundred Dollars (\$3,600.00). All budget entries to be done upon board approval; and further

RESOLVED that a copy of this resolution be forwarded to the Director of Parks and Recreation, Finance Director, and Lynn and Richard Crowley.

RESOLUTION NO.

ACCEPT DONATION – HARLAN FISHER PARK FLOWERPOTS AND FLOWERS FOR CIVIC BEAUTIFICATION FROM THE VICTOR GARDEN CLUB

WHEREAS, the Town received a donation from the Victor Garden Club in accord with their grant from the 7th District Federated Garden Clubs of New York State in the amount of Four Hundred and Two dollars (\$402.00) to support the Department of Parks and Recreation's purchase of two new, self-watering flowerpots for Harlan Fisher Park Phase 2 plan; and

WHEREAS, the Town received a donation from the Victor Garden Club in the amount of Two Hundred and Fifty dollars (\$250.00) to support the Department of Parks and Recreation's purchase of flowers for the civic beautification of the Town; now, therefore be it

RESOLVED that the Town Board accepts these funds in the amount of Six Hundred and Fifty Two dollars (\$652.00) in the 2026 Budget which will be allocated toward the purchase of two, new self-watering flowerpots and authorizes the Finance Director to increase the revenue line A.2705 Gifts & Donations by Six Hundred and Fifty Two dollars (\$652.00) in addition to an offsetting increase in the expense line A.7110.400 of Six Hundred and Fifty Two dollars (\$652.00). All budget entries to be done upon board approval; and further

RESOLVED that a copy of this resolution be forwarded to the Director of Parks and Recreation, Finance Director, Town Clerk, and Mary Duprey, Victor Garden Club.

RESOLUTION NO.

AGREEMENT – CAST IRON COWBOYS LLC – Summer Concert and Sound

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with CAST IRON COWBOYS LLC for a concert at its Sid Partington Memorial Concert in the Park event on August 13, 2026 at Victor Municipal Park; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Cast Iron Cowboys LLC under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk's office for a fixed fee of One Thousand- One Hundred dollars (\$1100.00) or in the case of weather cancelation Two Hundred and Fifty dollars (\$250.00) to be paid from the 2026 Budget Line item A.7550.400 Celebrations Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy will be forwarded to the Director of Parks and Recreation, Finance Director, Town Clerk, and Cast-Iron Cowboys LLC (Max Moses).

RESOLUTION NO.

AGREEMENT – MATTHEW STEPHENS – (DIAL-UP) – Summer Concert and Sound

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Matthew Stephens (Dial-Up) for a concert at its Sid Partington Memorial Concert in the Park event on July 2, 2026 at Victor Municipal Park; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Alyssa Trahan Entertainment LLC under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk's office for a fixed fee of Two-Thousand Two Hundred and Fifty dollars (\$2250.00) to be paid from the 2026 Budget Line item A.7550.400 Celebrations Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy will be forwarded to the Director of Parks and Recreation, Finance Director, Town Clerk, and Matthew Stephens.

RESOLUTION NO.

AGREEMENT – YACHT CLUB ROC – Summer Concert and Sound

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with YACHT CLUB ROC for a concert at its Sid Partington Memorial Concert in the Park event on July 9, 2026 at Victor Municipal Park; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Yacht Club ROC under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk's office for a fixed fee of Nine Hundred dollars (\$900.00) to be paid from the 2026 Budget Line item A.7550.400 Celebrations Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy will be forwarded to the Director of Parks and Recreation, Finance Director, Town Clerk, and Yacht Club ROC (Tim Schartel).

RESOLUTION NO.
REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS

WHEREAS, the Town Board adopted the Resolution # 234 – Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town’s insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Cast Iron Cowboys	Summer Concert	Victor Municipal Park	\$1100	August 13, 2026	Insufficient Coverage
Yacht Club ROC	Summer Concert	Victor Municipal Park	\$900	July 9, 2026	Insufficient Coverage
Matthew Stephens	Summer Concert	Victor Recreation Center	\$2250	July 2, 2026	Insufficient Coverage

Now, therefore, be it

RESOLVED that the Town Board grants the Certificate of Liability Insurance Waivers for the following service providers:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Cast Iron Cowboys	Summer Concert	Victor Municipal Park	\$1100	August 13, 2026	Insufficient Coverage
Yacht Club ROC	Summer Concert	Victor Municipal Park	\$900	July 9, 2026	Insufficient Coverage

Matthew Stephens	Summer Concert	Victor Recreation Center	\$2250	July 2, 2026	Insufficient Coverage
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And be it

RESOLVED that a copy of this resolution be sent to Director of Recreation, Town Clerk, and Cast Iron Cowboys, Yacht Club ROC, Matthew Stephens.