

#1

RESOLUTION NO.

AUTHORIZATION TO ADD TWO (2) RECREATION SUPERVISOR POSITIONS TO THE TOWN OF VICTOR CIVIL SERVICE ROSTER

WHEREAS, the Town Board of the Town of Victor recognizes the operational needs of the Town's Recreation Department and the importance of maintaining appropriate staffing levels to effectively serve the residents of the Town; and

WHEREAS, the position of Recreation Supervisor has been duly reviewed, approved, and classified by the Ontario County Civil Service; and

WHEREAS, Michael Stockman has been appointed to serve as Interim Director of Recreation while retaining his official Civil Service title of "Recreation Supervisor"; and

WHEREAS, in order to appoint Caitlyn Bailey to the title of Recreation Supervisor, an additional Recreation Supervisor position was required to be established within the Town's Civil Service roster; and

WHEREAS, the Town is further advertising to fill an additional Recreation Supervisor position through the standard recruitment and selection process; and

WHEREAS, the addition of two (2) Recreation Supervisor positions is necessary to ensure continuity of operations, appropriate administrative oversight, and the effective delivery of recreation programs and services to the community;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Victor hereby authorizes the addition of two (2) Recreation Supervisor positions to the Town of Victor Civil Service Roster, as approved and classified by the Ontario County Civil Service.

#2

RESOLUTION NO.

AGREEMENT – AMY OLDFIELD – YOUTH MUSIC PROGRAMS

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Amy Oldfield for music instruction for children; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Recreation to enter into agreement with Amy Oldfield under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk's Office for a sum of Seventy Percent (70%) of the recreation program revenues allocated to the Contractor and Thirty Percent (30%) of the recreation program revenues allocated to the Town to be paid from the 2026 Budget Line item A.7020.400 Recreation Programs Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy will be forwarded to the Director of Recreation, Finance Director, Town Clerk, and Amy Oldfield.

#3

RESOLUTION NO.

AGREEMENT – NICOLE JOHNSTON - YOUTH AND ADULT MAHJONG PROGRAMS

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Nicole Johnston to teach adult and youth Mahjong classes; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Recreation to enter into agreement with Nicole Johnston under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk's Office for a sum of Seventy Percent (70%) of the recreation program revenues allocated to the Contractor and Thirty Percent (30%) of the recreation program revenues allocated to the Town to be paid from the 2026 Budget Line item A.7020.400 Recreation Programs Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy will be forwarded to the Director of Recreation, Finance Director, Town Clerk, and Nicole Johnston.

#4

RESOLUTION NO.

REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS

WHEREAS, the Town Board adopted the Resolution # 234 – Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town's insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Richard Driscoll	Summer Concert	Victor Municipal Park	\$650	July 30, 2026	Insufficient Coverage
Alyssa Trahan LLC	Summer Concert	Victor Municipal Park	\$1500	July 16, 2026	Insufficient Coverage
Jennifer Lewis	Youth Theater	Victor Recreation Center	70%/30%	December 31, 2026	Insufficient Coverage
Joseph Hebda	Summer concert	Victor Municipal Park	\$450	July 23, 2026	Insufficient Coverage
Allyson Nutting	Youth Programs	Victor Recreation Center	70%/30%	December 31, 2026	Insufficient Coverage
Rachel Hucko	Accompanist Community Chorus	Various Locations	\$1800	December 31, 2026	Insufficient Coverage
Amy Oldfield	Youth Music instruction	VCS Campus	70%/30%	December 31, 2026	Insufficient Coverage
Nicole Johnston	Youth and Adult Mahjong classes	Victor Recreation Center	70%/30%	December 31, 2026	Insufficient coverage

#4

Now, therefore, be it

RESOLVED that the Town Board grants the Certificate of Liability Insurance Waivers for the following service providers:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Richard Driscoll	Summer Concert	Victor Municipal Park	\$650	July 30, 2026	Insufficient Coverage
Alyssa Trahan LLC	Summer Concert	Victor Municipal Park	\$1500	July 16, 2026	Insufficient Coverage
Jennifer Lewis	Youth Theater	Victor Recreation Center	70%/30%	December 31, 2026	Insufficient Coverage
Joseph Hebda	Summer concert	Victor Municipal Park	\$450	July 23, 2026	Insufficient Coverage
Allyson Nutting	Youth Programs	Victor Recreation Center	70%/30%	December 31, 2026	Insufficient Coverage
Rachel Hucko	Accompanist Community Chorus	Various Locations	\$1800	December 31, 2026	Insufficient Coverage
Amy Oldfield	Youth Music instruction	VCS Campus	70%/30%	December 31, 2026	Insufficient Coverage
Nicole Johnston	Youth and Adult Mahjong classes	Victor Recreation Center	70%/30%	December 31, 2026	Insufficient coverage

And be it

RESOLVED that a copy of this resolution be sent to Director of Recreation, Town Clerk, and Richard Driscoll, Alyssa Trahan, Jennifer Lewis, Joseph Hebda, Allyson Nutting, Rachel Hucko, Amy Oldfield, Nicole Johnston.

#5

RESOLUTION NO.

AUTHORIZING RENEWAL OF AGREEMENT WITH THE AMERICAN RED CROSS AS A LICENSED TRAINING PROVIDER

WHEREAS, the Town of Victor, through its Victor Parks & Recreation Department, offers various health, safety, and aquatic programs to residents of the community; and

WHEREAS, the Town Board recognizes the importance of providing high-quality, nationally recognized training and certification programs in lifesaving, water safety, first aid, CPR, and related disciplines; and

WHEREAS, the Town of Victor previously entered into an agreement with the American Red Cross to serve as a Licensed Training Provider, authorizing the Town to deliver American Red Cross training courses in accordance with established standards and guidelines; and

WHEREAS, the agreement has been updated and includes the applicable terms and conditions set forth in the Licensed Training Provider Agreement, a copy of which is kept on file in the Office of the Town Clerk; and

WHEREAS, the Town Board has reviewed the updated agreement and finds it to be in the best interests of the Town and its residents to renew said agreement to ensure the continued provision of certified training programs through Victor Parks & Recreation;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Victor hereby authorizes the renewal of the updated agreement with the American Red Cross as a Licensed Training Provider for Victor Parks & Recreation classes, pursuant to the terms set forth in Licensed Training Provider Agreement, which is kept on file in the Office of the Town Clerk; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute the agreement and any related documents necessary to effectuate the renewal on behalf of the Town, and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Interim Director of Recreation and the Town Clerks Office.

#6

RESOLUTION NO.

DELTA SONIC FINAL RELEASE & ACCEPTANCE OF MAINTENANCE BOND

WHEREAS, upon Benderson Development receiving Planning Board approval for the Delta Sonic Car Wash an Irrevocable Letter of Credit was posted with the Town to cover the cost of improvements and infrastructure; and

WHEREAS, in their February 27, 2026 letter, the Town Engineer received a request to release Three Hundred Forty Two Thousand Ninety Five dollars (\$342,095.00) from said Letter of Credit and Statement of Construction Completed No. 1 prepared by Matt Oates of Benderson Development dated January 13, 2026 conditioned upon payment of all fees owed the Town; and

WHEREAS, the Town Engineer recommends the Town Board approve a Maintenance Surety of Six Hundred Fifty Dollars (\$650) for the project, representing 10% of the construction cost of the sanitary sewer manhole. The maintenance surety shall remain in effect for a period of two years after acceptance of these works; now, therefore, be it

RESOLVED that the Town Board hereby approves the Final Release on M & T Bank Irrevocable Letter of Credit in the amount of Three Hundred Forty Two Thousand Ninety Five dollars (\$342,095.00) conditioned upon payment of all engineering and inspection fees owed to the Town; and further

RESOLVED that given said release, there now remains Six Hundred Fifty Dollars (\$650) in said (Maintenance Surety); and further

RESOLVED that a copy of this resolution be forwarded to the Town Engineer, Benderson Development, LLC, Finance Director, and Town Clerk.

#7

RESOLUTION NO.

ACCEPT LETTER OF CREDIT – CHICK-FIL-A

WHEREAS, Chick-fil-A received Planning Board approval for the construction of a 5,397 square foot Chick-fil-A restaurant with a drive thru with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and

WHEREAS, the Town Engineer reviewed Bohler Engineering's estimate dated February 26, 2026 and recommends a surety in the amount of Five Hundred Fifty Eight Thousand Seven Hundred Forty Nine dollars and Sixty Eight cents (\$558,749.68) and;

WHEREAS, the Construction, Admin and Inspection fee shall be provided to the Town separate from the Surety Bond in the amount of Twenty-Two Thousand Three Hundred Forty-Nine dollars and Ninety-Nine cents (\$22,349.99), with 50% provided up front, 25% provided at the time of the first building permit application, and 25% at surety close-out; now, therefore, be it

RESOLVED that the Town Board accepts the Bond in the amount of Five Hundred Fifty Eight Thousand Seven Hundred Forty Nine dollars and Sixty Eight cents (\$558,749.68) and the Construction, Admin and Inspection fee in the amount of Twenty-Two Thousand Three Hundred Forty-Nine dollars and Ninety Nine cents (\$22,349.99), with 50% provided up front, 25% provided at the time of the first building permit application, and 25% at surety close-out with the condition that should this Letter of Credit not be renewed at least ten (10) days prior to the expiration date of September 25, 2025 the Town Clerk is authorized to draw the balance of the Letter of Credit and place said funds in a Surety Account until such time as the Town Engineer recommends release of the remaining funds; and, be it further

RESOLVED that a copy of this resolution be forwarded to the Town Engineer, Randy Bebout, Bohler Engineering and Town Clerk.

#8

RESOLUTION NO.

TOWN OF VICTOR AUTHORIZING THE RELEASE OF THE MAINTENANCE BOND FOR
ANTON VALLEY SUBDIVISION

WHEREAS, the developer of Anton Valley Subdivision provided a Maintenance Bond in the amount of \$25,491.32, to guarantee the maintenance of storm sewer and sanitary sewer utilities in said subdivision; and

WHEREAS, the required maintenance period has expired, and the Town Engineer has certified that all required improvements have been satisfactorily maintained and that no outstanding claims remain;

NOW, THEREFORE, BE IT RESOLVED,

The Maintenance Bond in the amount of \$25,491.32, for Anton Valley Subdivision is hereby released in full, and Town staff is authorized to notify the developer and issuing institution of this release.

#9

RESOLUTION NO.

APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY WATER AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC AUTHORITIES LAW

WHEREAS, The Monroe County Water Authority ("Authority") intends to provide public water service to 0 Benson Road located in the Town of Victor; and

WHEREAS, the acquisition of the easement is necessary for operation, maintenance and the future replacement of the water main which will allow the Authority to continue to reliably provide potable water supply to the area; and

WHEREAS, the easement is located along the frontage of 0 Benson Road (Tax Acct. No. 6.01-1-29.3), which is owned by Patrick D. Barber; and

WHEREAS, §1096(6-a) of New York's Public Authorities Law requires the Authority to obtain the prior approval of the Town Board for the above-referenced acquisition; now therefore be it

RESOLVED, that the Town hereby approves of the Authority's acquisition of the frontage easement located at 0 Benson Road in accordance with §1096(6-a) of the New York Public Authorities Law and be it further

RESOLVED that a copy of this resolution be provided to the Authority.