



Victor Town Board Meeting Agenda – Monday January 5, 2026

Call to Order the meeting of the 5th.

Flag Salute

Roll Call

Public Hearing:

- LOCAL LAW TO AMEND CHAPTER 211 ZONING CODE AND ZONING MAP TO EXTEND THE EASTVIEW MALL MIXED USE OVERLAY DISTRICT

Approval of Dec 22nd Pay Bills Only Meeting Minutes

Payment of Bills – Manifest No. 1

Action Items

Human Resources

- APPOINTMENT OF CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR
- APPOINTMENTS TO BOARD AND COMMITTEE POSITIONS

Parks and Recreation

- AGREEMENT – PAMELA WARREN
- AGREEMENT – YELENA SHAPIRO
- CERTIFICATE OF LIABILITY INSURANCE WAIVERS
- AUTHORIZATION FOR THE PURCHASE OF (2026) FORD F 150 XL SUPERCAB 4 X 4 PICK-UP TRUCK FOR THE DEPARTMENT OF PARKS AND RECREATION PROGRAM PIGGYBACKING FROM ONONDAGA BID #0010808 AND DECLARING (2019) FORD F 150 XL SUPERCAB 4 X 4 PICK-UP TRUCK (VIN# 1FTFX1E55KFC12456) AS SURPLUS

Town Clerk

- APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MCWA PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC AUTHORITIES LAW

This meeting will be held in person at the Victor Town Hall and live streamed via YouTube with text commenting available. Go To: <https://www.youtube.com/c/townofvictornewyork>

PUBLIC COMMENT

ADJOURN



PUBLIC HEARING NOTICE:

LOCAL LAW TO AMEND CHAPTER 211 ZONING CODE AND ZONING MAP TO EXTEND THE EASTVIEW MALL MIXED USE OVERLAY DISTRICT

PLEASE TAKE NOTICE A Public Hearing regarding the amendment to the proposed Zoning Code Sections 211-14, 211-15, 211-17, and 211-27.13 to extend the Eastview Mall Mixed Use Overlay districts for the purpose of providing additional flexibility for a mix of multiple uses on land areas within the community considered appropriate for a satisfactory combination of residential, recreational, commercial and/or light industrial use without departing from the spirit and intent of these zoning regulations.

PLEASE TAKE FURTHER NOTICE that a Public Hearing shall be held on January 5th, 2026 at 7:00 PM EDT at the Victor Town Hall located at 85 E. Main Street, Victor, NY. The meeting will also be live streamed via YouTube at <https://www.youtube.com/c/townofvictornewyork> with text commenting available.

Dated: December 22, 2025

Karen C. Bodine, Town Clerk

RESOLUTION NO.

APPOINTMENT OF CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR

WHEREAS, a vacancy exists for the position of Confidential Secretary to the Town Supervisor;
and

WHEREAS, the Town Supervisor has reviewed the qualifications of Shea Kinsella and finds them suitable for this position; now, therefore be it

RESOLVED, that the Victor Town Board hereby appoints Shea Kinsella to the position of Confidential Secretary to the Town Supervisor, effective January 7, 2026; and be it further

RESOLVED, that Ms. Kinsella shall be compensated at a rate of Twenty-Two dollars and Thirty-Three cents (\$22.33) per hour, to be charged to the 2026 Town Budget account #A.1220.100 – Supervisor. Personal Services, and be it further

RESOLVED that a copy of this resolution be sent to Shea Kinsella, Supervisor Marren, Finance Department, and Human Resources.

RESOLUTION NO.

VICTOR TOWN BOARD HEREBY APPOINTS THE FOLLOWING RESIDENTS TO BOARD AND COMMITTEE POSITIONS

Pursuant to Town Code §211-8, §211-9, §15-2, §29-5, §36-2 the Victor Town Board hereby appoints the following residents to the boards and committees as identified below:

Tim Norman	Chair - Conservation Board	December 31, 2027
Beata Golec	Board of Assessment Review	September 30, 2030

Now, therefore be it

RESOLVED that a copy of this resolution shall be forwarded to the Human Resources Director, Manager of Technology Support, appointed board member, board chairs, department heads and Town Clerk.

RESOLUTION NO.
AGREEMENT – PAMELA WARREN

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Pamela Warren for instruction in ice skating for preschool age children, youth and adults;
and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Pam Warren under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk's Office for a sum of Eighty Percent (80%) of the recreation program revenues allocated to the Contractor and Twenty Percent (20%) of the recreation program revenues allocated to the Town to be paid from the 2026 Budget Line item A.7020.400 Recreation Programs - Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town;
and further

RESOLVED that a copy will be forwarded to the Director of Parks and Recreation, Finance Director, Town Clerk, and Pamela Warren.

RESOLUTION NO.
AGREEMENT – YELENA SHAPIRO

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Yelena Shapiro for instruction in music for preschool age children and families; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Yelena Shapiro under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk's Office for a sum of Seventy Percent (70%) of the recreation program revenues allocated to the Contractor and Thirty Percent (30%) of the recreation program revenues allocated to the Town to be paid from the 2026 Budget Line item A.7020.400 Recreation Programs Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy will be forwarded to the Director of Parks and Recreation, Finance Director, Town Clerk, and Yelena Shapiro.

RESOLUTION NO.
REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS

WHEREAS, the Town Board adopted the Resolution # 234 – Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town’s insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Yelena Shapiro	Music Together	Victor Recreation Center	70%/30%	December 31, 2026	Insufficient Coverage

Now, therefore, be it

RESOLVED that the Town Board grants the Certificate of Liability Insurance Waivers for the following service provider:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Yelena Shapiro	Music Together	Victor Recreation Center	70%/30%	December 31, 2026	Insufficient Coverage

And be it

RESOLVED that a copy of this resolution be sent to Director of Parks and Recreation, Town Clerk, and Yelena Shapiro.

RESOLUTION NO.

AUTHORIZATION FOR THE PURCHASE OF (2026) FORD F 150 XL SUPERCAB 4 X 4 PICK-UP TRUCK FOR THE DEPARTMENT OF PARKS AND RECREATION PROGRAM PIGGYBACKING FROM ONONDAGA BID #0010808 AND DECLARING (2019) FORD F 150 XL SUPERCAB 4 X 4 PICK-UP TRUCK (VIN# 1FTFX1E55KFC12456) AS SURPLUS

WHEREAS, the Department of Parks and Recreation has the need to purchase a (2026) Ford F 150 XL Supercab 4 x 4 pick-up truck; and

WHEREAS, this vehicle is available for purchase from Van Bortel Ford by piggybacking from Onondaga Bid #0010808 at a cost of Forty-Four Thousand, One Hundred and Twenty-Nine Dollars and Twenty-Five Cents (\$44,129.25) and declare a (2019) Ford F 150 XL Supercab 4 x 4 pick-up truck (VIN# 1FTFX1E55KFC12456) as surplus; and

WHEREAS, funds are available in the 2026 Budget line-item A.7110.200 Parks and Trails Operations – Equipment for the purchase of a (2026) Ford F 150 XL Supercab 4 x 4 pick-up truck; now therefore, be it

RESOLVED that the Town Board authorizes the Director of Parks and Recreation to purchase a (2026) Ford F 150 XL Supercab 4 x 4 pick-up truck from Van Bortel Ford by piggybacking from Onondaga Bid #0010808 at a cost of Forty Four Thousand, One Hundred and Twenty Nine Dollars and Twenty Five Cents (\$44,129.25) and declare a (2019) Ford F 150 XL Supercab 4 x 4 pick-up truck (VIN# 1FTFX1E55KFC12456) as surplus, and said funds are available in the 2026 Budget line item A.7110.200 Parks and Trails Operations - Equipment; and further

RESOLVED that a copy of this resolution be forwarded to Director of Parks and Recreation; Town Clerk; Director of Finance; and George Lunney, Fleet Sales / Van Bortel Ford.

RESOLUTION NO.

APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY WATER AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC AUTHORITIES LAW

WHEREAS, The Monroe County Water Authority ("Authority") intends to provide public water service to 400-441 Commerce Drive, Part of 826 County Road 9 and 0 Strong Road located in the Town of Victor; and

WHEREAS, the acquisition of the easement is necessary for operation, maintenance and the future replacement of the water main which will allow the Authority to continue to reliably provide potable water supply to the area; and

WHEREAS, the easement is located along the frontage of 400-441 Commerce Drive (Tax Acct. No. 6.04-1-78), which is owned by Main Street Shop LLC and easement along the frontage of Part of 826 County Road 9 (Tax Acct. No. 16.0-1-7.1), which is owned by Mauro Polidori and easement along the frontage of 0 Strong Road (Tax Acct. No. 26.00-1-43.12), which is owned by Jamie L. Day Revocable Trust; and

WHEREAS, §1096(6-a) of New York's Public Authorities Law requires the Authority to obtain the prior approval of the Town Board for the above-referenced acquisition; now therefore be it

RESOLVED, that the Town hereby approves of the Authority's acquisition of the frontage easement located at 400-441 Commerce Drive, Part of 826 County Road 9 and 0 Strong Road in accordance with §1096(6-a) of the New York Public Authorities Law and be it further

RESOLVED that a copy of this resolution be provided to the Authority.